Living Water Nepal NEPAL



Recent Passport size Photo

(LWN)

# Application Form

# (Programme Officer-Dolakha)

1. **Personal Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Name \* |  | Sex\* |  |
| Date of Birth (AD) |  | Marital Status\* |  |
| Date of Birth (BS)\* |  | Nationality\* |  |
| Citizenship No:\* |  | Religion\* |  |
| Permanent Address\* |  | Temporary Address\* |  |
| Email ID\* |  | Telephone/ Mobile No.\* |  |
| Father’s Name\* |  | Qualification\* |  |
| Bike license No:\* |  | Social Media Username: |  |

**2. Work Experience**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Employer | Job Title | Main Responsibilities | Employment Duration  *(eg. March 2015 to Feb 2016)* | Reason for Leaving |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**3. Language Skills**

|  |  |  |
| --- | --- | --- |
| Language | Level of spoken competence  (e.g. basic, intermediate, fluent) | Level of written competence  (e.g. basic, intermediate, advanced) |
|  |  |  |
|  |  |  |
|  |  |  |

**4. Computer Skills**

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| --- |
| Please describe your level of computer literacy, stating applications of which you can use competently. |
|  |

**5. Other Relevant Training /Information**

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| --- |
| 5.1. Please detail other relevant training or information which you feel may support your application. |
|  |
| 5.2. Please state the monthly gross salary you expect for the post you are applying for. (It's compulsory to fill this space. Salary range)  NRs. |

**6. References**

|  |  |  |
| --- | --- | --- |
| Title | Name | Address (include email and telephone number) |
|  |  |  |
|  |  |  |

**7. Living Water Nepal’s General Questions**

|  |
| --- |
| 7.1. What do you understand by Non-government Organization? |
| Ans: |
| 7.2. Why are you attracted to working at Living Water Nepal? |
| Ans: |
| 7.3. What is the position that you have applied for and what do you understand by the position? |
| Ans: |
| 7.4. How do your past experience, skills, and knowledge fulfill the requirements of this position? |
| Ans: |
| 7.5 What motivated you to apply for this post? |
| Ans: |
| 7.6 What strategies do you use to engage and mobilize communities in the WASH project if you are selected for this position? |
| Ans: |
| 7.7. What is your strength and how do your strengths contribute to this position? |
| Ans: |
| 7.8 What is your weakness? How do you overcome it? |
| Ans: |
| 7.9. If you are selected to work in Living Water Nepal, what would be your commitment? |
| Ans: |
| 7.10. If you have to work overtime (e.g. sometime more than the office hour, holidays etc.), how would you feel? Would you be able to travel outside of the workstation frequently? |
| Ans: |
| 7.11. How do you handle stress in your life? |
| Ans: |
| 7.12. Do you have any health issues? If Yes, mention the kind of health issue you have. |
| Ans: |

**Signature: Date:**